



Action Items

Community Consultative Committee – Meeting No 1.

Date	30 January 2014	Time	7pm – Taralga War Memorial Hall
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Attendees

Ian Colley (IC) - Chair	Ken McAlpine (KM) Vestas	Mary Mooney (MM)
Brian Moloney (BM)	Karyn Bennett (KB)	Eleese O'Sullivan
Steve Molino (SM)	Laura Besley (LB)	Brett Yandall (BY)
Scott Craig (SC)	Moira Sharp (MS)	

Apologies

Frank Nelson (FN)	Joyce Nelson (FN)	Rob Boyle (RB)
Rosey Stronach (RS)	Neil Bennett (NB)	Stuart Liddell (SL)

No.	Action	Responsibility	Due Date
1	Welcome and apologies <ul style="list-style-type: none">Ken McAlpine apologised to the committee on behalf of TWF that there was no construction representative available to attend the meeting.		
2	Introductions – all		
3	Meeting protocols and procedures <ul style="list-style-type: none">IC reviewed the operation of the meetings of the etiquette for committee members as well as the role and function of the Independent Chair and the committee.		
4	CCC Terms of Reference (ToR) <ul style="list-style-type: none">IC Reviewed the headings within the ToR to ensure committee members understood the terms.The Committee, by consensus, agreed and endorsed the Terms of Reference.		
5	Contact database <ul style="list-style-type: none">CCC members and Taralga Wind Farm project team database details are to be confirmed and then to be circulated to all committee members and project team representatives	MS	With meeting action items.

5	<p>Project overview</p> <ul style="list-style-type: none"> • SM provided some background to the project, the conditions of consent, approvals processes and explained his role on the project . The project is currently in Stage 2. Stage 1 was road construction and access to site. Stage 2 is construction of remainder of roads, site offices, concrete batching plant and turbine footings, as well as laying the cables to connect the turbines to the sub-station. Stage 3 will be construction of the turbines. <p>SM and KMc also advised that completion of the Taralga Wind Farm is scheduled for late 2014.</p> <ul style="list-style-type: none"> • BM – where will water and gravel etc. be sourced to supply the concrete batching plant? • Several committee members raised the installation of new 80kph traffic speed limit signs between Taralga and Goulburn. and questioned this decision and enquired about traffic management in general. • BM commented that the road had been relatively safe and it is now unsafe – KMc acknowledged that road upgrade works would be required to allow transport of the wind farm components from Goulburn to Taralga. He advised road works were also being delivered to address safety, to maintain or improve the condition of the road between Taralga and Goulburn, and that ULSC had been negotiating with TWF to secure a contract for road improvement works. • BM suggested inviting an engineer from ULSC and/or Goulburn Mulwaree Council to report on how the road works etc. will be managed. 	KMc to check	Next meeting
6	<p>Construction update Eleesse O’Sullivan (Downer)</p> <ul style="list-style-type: none"> • EO summarised what works had been delivered to date, and also showed the various locations for site roads etc. on a map. EO also explained, when asked, how the power gets to the grid – via a 132kv transmission line that is being built to connect to the grid at Marulan – however construction of the transmission line is completely separate to the wind farm and outside the scope of TWF’s activities. 		
7	<p>General business</p> <ul style="list-style-type: none"> • BY raised the point that no little or information had been provided to the community , and in particular, no information regarding the installation of new traffic speed signs that were put in place on 31/1/14. • All agreed that there needs to be more information provided to inform the community about such changes and other activities such as road works – including timing and detours etc. • KMc and MS – agreed to follow up, and moving forward, agreed SC and/or MM could be provided with relevant information that can be put in Goulburn paper (in the Taralga News section) to help inform the community about changes to speeds, detours, road works etc. MS advised that ULSC had been provided with an update for the council’s newsletter. • MS advised that such activities were notified, and notifications would continue to be developed and delivered by letterbox drop and electronically, and with notices at the post office and local shops. 	KMc / MS	ASAP
		MS to discuss with SL and	With meeting

	<ul style="list-style-type: none"> • All agreed that the proposed dates for meetings were too infrequent – suggested monthly in the short term. • Request for peak workforce numbers • Request for information on improving TV Reception • Question whether there will be lights on towers. MS advised no – unless there is a directive otherwise from CASA • Meeting closed – 8.45pm 	advise KMc/MS	action items Updates at next meeting
8	<p>Next meeting</p> <ul style="list-style-type: none"> • Date suggested Wednesday 26 February, 2014 at 7.30pm – To be confirmed. 		

Meeting action items endorsed by:

Signature:



Name: Ian Colley, Independent Chairperson – Make Stuff Happen.

Date: 17.02.2014